

THE CITY COUNCIL OF THE CITY OF DUBLIN, TEXAS, CONVENED INTO A REGULAR COUNCIL MEETING AT 6:00 p.m. ON JANUARY 13, 2025, AT THE DUBLIN CITY COUNCIL CHAMBERS, 213 E. BLACKJACK, DUBLIN, TEXAS. NOTICE OF SAID MEETINGS GIVING DATE, PLACE, SUBJECT THEREOF HAVING BEEN POSTED AS PRESCRIBED BY ARTICLE 6252-17 V.T.C.S., WITH THE FOLLOWING MEMBERS PRESENT:

COUNCIL PRESENT: DAVID LEATHERWOOD, MAYOR
 NANCY WILLIAMS, COUNCIL MEMBER, PLACE 2
 DARREN TURLEY, COUNCIL MEMBER, PLACE 3
 JACOB MCCULLOUGH, COUNCIL MEMBER, PLACE 4
 SAMMY MOORE, COUNCIL MEMBER, PLACE 5/MAYOR PRO TEM

COUNCIL ABSENT: BARRETT JOINER, COUNCIL MEMBER, PLACE 1

STAFF PRESENT: BOBBY MENDEZ, CITY MANAGER
 KIMBERLY SEIDER, FINANCE CLERK
 CAMERON RAY, CHIEF OF POLICE
 CORY JAMES, PUBLIC WORKS DIRECTOR
 LARRY STANFORD, CODE ENFORMENT/ANIMAL CONTROL
 NANCY WILSON, DUBLIN POLICE DEPARTMENT DETECTIVE

REGULAR COUNCIL MEETING:

CALL TO ORDER – Mayor David Leatherwood opened the Regular Council Meeting at 6:00 p.m.

INVOCATION – Ben Pate gave the invocation.

PLEDGE OF ALLEGIANCE- Ben Pate led the Pledge of Allegiance

CITIZEN'S PARTICIPATION: Mindi Gardner spoke on her confusion of the budgeting process and supplied a list of questions that she had.

25-100 Approval of December 9, 2024, City Council Regular Meeting Minutes

Action: Darren Turley made a motion to approve the Minutes. Nancy Williams seconded the motion. 4 Ayes and 0 Nays. Motion carried.

25-101 Approval of December 2024 City Finances

Action: Sammy Moore made a motion to approve the Finances. Jacob Mccullough seconded the motion. 4 Ayes 0 Nays. Motion carried.

UNFINISHED BUSINESS: None

PUBLIC HEARING: a Public Hearing was held, and the First Reading of a Resolution for the Economic

Development Board was heard. Noah Cullis Executive Director of the EDC was present to explain that this resolution needed to be approved. The reason being is that it goes over the Grant amount that can be given without the vote and support of the City Council.

PROCLAMATIONS: the Proclamation was read proclaiming January 13, 2025 as “Dalton Kasel Day” by David Leatherwood, City Mayor. Approved unanimously by the council.

NEW BUSINESS: THE FOLLOWING ITEMS ARE ON THE AGENDA FOR DISCUSSION AND/OR ACTION. ITEMS MAY BE MOVED TO THE CONSENT AGENDA BY COUNCIL.

- 25-103** Discuss/Consider/Act Upon complaint to rectify the water service charges at 400 E Blackjack – Mack Stewart, Property Owner
Discussion: Mack Stewart addressed the council about the three-plex he owns. It was addressed by Bobby Mendez according to the Ordinance for multifamily structure and then the council broke Mr. Stewarts bill down for him.
Action: No action was taken.
- 25-104** Discuss/Consider/Act Upon Texas Water Development Board Resolution for Financial Assistance- Bobby Mendez, City Manager
Discussion: Bobby Mendez requested approval from the council for a Grant from the Texas Water Development Board to replace a 14-inch line going to the city’s water tower.
Action: Daren Turley made a motion to approve the request. Nancy Williams seconded the motion. The motion passed unanimously.
- 25-105** Discuss/Consider/Act upon approval of 2025 Drought Contingency Plan for the City of Dublin- Bobby Mendez, City Manager
Discussion: Bobby Mendez presented an updated Drought Contingency Plan for approval from the council.
Action: Darren Turley made a motion to approve the Drought Contingency Plan as presented. Jacob McCullough seconded the motion. The motion passed unanimously.
- 25-106** Discuss/Consider/Act Upon Reallocation of Development Duties from Code Enforcement to City Manager-Cameron Ray, Chief of Police
Discussion: Chief Ray requested that the ‘Developmental Duties’ be reallocated to the City Manager as this falls within his duties. He stressed that all Departments would continue to work together on these matters.
Action: Darren Turley made a motion to reallocate the duties to the City Manager’s office. Jacob McCullough seconded the motion. The motion passed unanimously.
- 25-107** Discuss/Consider/Act upon approval of Dublin Police Department Racial Profiling Report 2024-Cameron Ray, Chief of Police
Discussion: Chief Ray delivered the 2024 Racial Profiling Report that revealed no physical force, or profiling complaints had been received during 2024.
Action: Sammy Moore made a motion to approve the Racial Profiling Report as presented by Chief Ray. Nancy Williams seconded the motion. The motion passed unanimously.
- 25-108** Discuss/Consider/Act Upon Police Department to sign Master Cooperative Purchasing Agreement with the Virginia Sheriffs Association-Cameron Ray, Chief of Police
Discussion: Chief Ray presented to council a proposal for a Master Cooperative Purchasing Agreement with the Virginia Sheriffs Association who host a buy board similar to the one in Texas.

Action: Jacob McCullough made a motion to sign the Master Cooperative Agreement with the Virginia Sheriffs Association. Darren Turley seconded the motion. The motion passed unanimously.

- 25-109** Discuss/Consider/Act Upon purchase of Mobile Data Terminals for the Police Department through Peacemaker Technologies– Cameron Ray, Chief of Police
Discussion: Chief Ray presented a request to purchase Mobile Data Terminals with Grant proceeds from Peacemaker Technologies which is associated with the Virginia Sheriffs Association.
Action: Darren Turley made a motion to approve the request for the purchase of the Mobile Data Terminals. Nancy Williams seconded the motion. The motion passed unanimously.

- 25-110** Discuss/Consider/Act Upon resolution 1-13-25-2 in Support of FY26 Criminal Justice Grant – Cameron Ray, Chief of Police
Discussion: Chief Ray presented a resolution asking for the council's support of the FY 26 Criminal Justice Grant which would allow the purchase of more radio equipment.
Action: Darren Turley made a motion to approve the resolution. Jacob McCullough seconded the motion. The motion passed unanimously.

- 25-111** Discuss/Consider/Act upon Greens Creek Water Supply extension of Contract-Bobby Mendez, City Manager
Discussion: Bobby Mendez asked the council to extend the contract between the City and Green Creek Water Supply to help Green Creek expand their infrastructure.
Action: Sammy Moore made a motion to extend the contract with Green Creek. Jacob McCullough seconded the motion. The motion passed unanimously.

- 25-112** Discuss/Consider/Act upon Elections Services Contract with Erath County Election Officer-Bobby Mendez, City Manager
Discussion: Bobby Mendez asked the council to approve the Elections Service Contract with the Erath County Election Officer.
Action: Nancy Williams made a motion to approve the Elections contract. Sammy Moore seconded the motion. The motion passed unanimously.

- 25-113** Discuss/Consider/Act upon resignation of Melissa Minor, City Secretary-Bobby Mendez, City Manager.
Discussion: Bobby Mendez asked the council to accept the resignation of Melissa Minor as City Secretary effective December 31, 2024.
Action: Sammy Moore made a motion to accept her resignation. Jacob McCullough seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION:

- 25-114** In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

Section 551.074 Personnel Matters-to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Interim City Secretary.

Action: City Council went into executive session at 7:06 PM


ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

- 25-115** **Discussion, consideration, and possible action regarding matters discussed in Executive Session-Section 551.074 Personnel Matters-Interim City Secretary**
Discussion: The council reconvened into general session at 7:31 PM
Action: Sammy Moore made a motion to appoint Kim Seider as the Interim City Secretary with a \$1000.00 stipend per pay period for the extra duties that she will be taking on. Jacob McCullough seconded the motion. The motion passed unanimously.

ADJOURNMENT: There being no further business, Darren Turley made a motion to adjourn the meeting. Nancy Williams seconded the motion. The motion passed unanimously.

ADJOURNED AT 7:45 PM.

ATTEST:



Kimberly Seider, Interim City Secretary



David Leatherwood, Mayor

